

Friends of Brixham Library  
General Committee Meeting  
Tuesday 15<sup>th</sup> August 2017  
2.30pm

## MINUTES

Attending: Eunice Dodd, Andrew John, Emma Aydemir, Phil Trayhorn, Alison Lodge

**1 Apologies**

No apologies were received.

**2 Minutes of last meeting 9<sup>th</sup> May 2017**

The minutes were accepted and there were no matters arising

**3 Treasurers report – Eunice**

No 1 A/c £7,619.11 including 2 cheques not yet presented

No 2 A/c £5,838.50 Cash in hand £80.82

Income included Memberships £565, course fees £268, and Fundraising £1082.07 including the Guardhouse evening £46, Garden Party £333, and charity sale £52+. The Mike Langman walks were well supported too.

Expenditure included items for library £104.17, Venue hire £530, and tutor fees £339.90.

**4 Membership update – Andrew**

To date we have 175 paid up members, with 87 members from 2016 who have not yet renewed. Andrew felt that the membership is constantly changing with new people joining and others leaving. Andrew asked that the membership renewal form be updated which was agreed and this will be done in time for next April.

**5 Library Matters – Emma**

News on library matters

Emma confirmed Rosie has gone and discussions are underway whether Eleanor will manage Brixham or Jo Gale. We should also know by the end of the week who will be managing the library services. Princess Theatre are taking back all of their bookings so the library can no longer take them and will lose the resulting income.

Further items required at the library

- 1) Small teddies are given to babies after their 20<sup>th</sup> visit, now no longer provided by the Council Emma has sourced them from Ikea at £1 each, 30 will be purchased initially.
- 2) Four £1 vouchers for the summer reading challenge at £10 each
- 3) The Christmas tree for the library needs renewing.
- 4) A shredder is needed; Emma will look into the cost.
- 5) A new water jug and a toaster.
- 6) A nice photo for reception
- 7) New notice boards for reception
- 8) A more substantial first aid box

**6 Update on the Cow Town Project 1850 to 1900 – Phil**

Laptop and camera have been purchased, face book and the database are up and running. Lots of investigative work is now being undertaken and results are going into schools key stage 1. Over 3000 headstones have been photographed by one volunteer alone. More volunteers are needed though said Phil.

7 **Organising a thank you/publicity event for the defibrillator**

The defib' is now in situ. It must be visually checked each week, and a report made once a month to keep the accreditation. It was felt that a first aid course might be well received with costs ranging from upwards of £60. Paddy also mentioned a first aid awareness course.

The thank you coffee morning for all the organisations involved in the fund raising and purchase of the defib' is this Thursday at 10am. Volunteers are needed for serving drinks etc.

8 **Discussion on next year's events**

Emma and Eleanor will be organising the events. Ideas for the next programme were mooted such as the Vigilance trip, a chefs evening maybe at the Guardhouse this time. Perhaps the garden party again, and Mike Langman's walks are always well received. Talks held within the library were felt to be a good idea too.

Phil said the library bay walks could go onto the programme once the paperwork has been sorted. Eunice mentioned craft sessions as well which she will look into. Lots of ideas were discussed which will be followed up by Emma and Eleanor.

9 **Any other business**

Richard Anderson a member of FoBL expressed interest in becoming chair. Emma will talk to him next time he attends the library.

10 **Date of next meeting:**

Tuesday 24<sup>th</sup> October 2017 at 2.30pm

**Friends of Brixham Library  
Income & Expenditure General Account for year ended 2017-18**

**Income**

Miscellaneous	£16.20
Memberships	£565.00
Course Fees	£268.00
Donations	£46.90
Defib Donations	£1,252.06
Fundraising	£1,082.07

**£3,230.23**

**Expenditure**

Refreshments	£0.00
Miscellaneous	£109.15
Insurance	£0.00
Stationary	£21.44
Resources	£104.17
Capital Purchases	£0.00
Defibrillator Purchase	£1,806.00
Venue Hire	£530.00
Tutor Fees	£339.90
Donations	£300.00

**£3,210.66**

Surplus/Deficit for the year

**19.57**