

Friends of Brixham Library  
Annual General Meeting  
11<sup>th</sup> July 2017  
6.15pm - 8.30pm

## MINUTES

### 1 **Welcome & Apologies**

Welcome and thanks to members in attendance from Chair Alasdair Anderson especially in view of the weather. Liz Kent Head of Library Service and Rosie Corby were also welcomed.

Special thanks to our guest speaker John Risdon for his illustrated talk 'My Great Atlantic Adventure' immediately following this year's AGM.

Apologies received from Rosemary Clarke

### 2 **Minutes of the last AGM 12<sup>th</sup> July 2016**

Agreed by all present that they were a true statement of events. Alasdair signed a copy of the minutes for the records.

### 3 **Matters Arising** - None

### 4 **Chairs Report**

Alasdair said it has been a full year for the library. In the autumn of last year the loyalty scheme was begun and is doing well. Our plans for defib' are now complete and it has been installed. Many organisations have donated funds for the purchase, and thanks go to them. We have also purchased items for the library, a new rug, pens etc and new notice boards plus a locked glazed cupboard. Our events programme is wide ranging and for the first time we have joined Brixham Theatre, the evening with Cat Wetherall was very successful. The friends have also organised free local walks on an ad hoc basis. New faces have been welcomed to the library team and are doing well, and we are justly proud that our joint bid with Brixham Museum for a Lottery Grant was successful. Alasdair thanked everyone for their help during his chairmanship and for their support of FoBL.

### 5 **Treasurers Report**

Eunice said our income is down from 2016 but membership is increasing possibly due to the loyalty card scheme, 170 members this year so far. Most of the events organised by the FoBL have broke even or made a profit, few ran at a loss. Expenditure is down from the previous year, and most of this has gone on new notice boards for the children's library. There is a deficit for the year of £909, although the bank balance is still healthy. The total cost of the defib' was £2,250 although £2,002 of this has been donated.

The no2 account has had no activity this year as it was set up for the 2014 Heritage Lottery project, but we now have had £5,600 donated from the lottery fund recently – more later.

If anyone has ideas for events or talks for next year Eunice said please let the committee know. Eunice finally thanked Alasdair for his work over the past year and the library staff for all their help and assistance.

Eunice stated that she will stand for this year again as Treasurer, but will definitely stand down next year. There were no questions from the floor about the accounts.

## 6 **Library Managers Report**

Liz Kent Head of Torbay Library Service said she has been in her position for a year now and it has been clear that FoBL has been very active and raised a lot of money which has been much appreciated and thanked everyone and Alasdair for all their hard work.

Liz said the local library service is now out for tender. What sort of authority may we be tended out to a member said – Liz said other local authorities. It will be people who know how to manage libraries. We may well have more books and ebooks to choose from she felt. Liz finally said FoBL may well be the most active group in Torbay.

Rosie spoke after Liz and said on behalf of the library staff how much FoBL's support is welcomed by all the staff. Rosie gave a card to Alasdair and thanked him for his work.

## 7 **Change of Constitution:**

In regard to changing the first sentence of clause 5b)ii to read  
"The Annual General Meeting shall take place as soon as practicable after the 1st April, for example in June or July of each year."

Clause 6c) to be amended to read:

"An independent person shall be appointed to inspect and scrutinise the accounts each year for presentation to the Annual General Meeting. An officer or a Committee member may not be appointed to inspect the accounts."

*Eunice said getting someone to look at the accounts is always a problem. As a fully registered charity we would not need to be audited as our turnover is relatively small and the change of wording would be most helpful. The accounts were signed off by John Brennan this year. There were no objections. Proposed by Andrew and seconded by Phil.*

## 8 **Defibrillator Update**

Alasdair said we approached Brixham Town Council for funding as they put us onto local people who plan to have a series of defibs' around town ie by the Marina, the Old Harbour, Specsavers, St Mary's square and the Guardhouse. Galmpton have theirs and the Guardhouse one is due to go live soon.

A lady member said the Furzeham area has not been included and should be. This was a good suggestion and will be passed on for consideration. The Ambulance Service representative is due to come in and complete paperwork to make the library's defib' live. Alex Leaf will organise training for people involved with the 3 defib's already in place within the next month, although strictly speaking no training is necessary.

How could we make sure the defibs' are not vandalised a member asked, Alasdair said we have gone for a lockable cabinet which can only be accessed by a PIN number from the Ambulance Service, plus ours is pretty well lit. The Galmpton one will not be locked at all we were told.

The cost of upkeep will be the pads once a year, or if it has been used. Insurance and ongoing maintenance has been included in the cost.

Is there going to be a central point for a map of locations of defibs a member asked, Eunice said ring 999 who will direct you to the nearest.

## 9 **Cow Town Project Update 1850 to 1900**

Phil said some of the records at St Mary's churchyard were found to be missing, so locations

date of birth, death etc basically a history of the town was needed. The Heritage Lottery Fund was approached and has donated £5,600 for the project which will be added to the funds already held in account 2. The grant is specifically towards researching the missing records relating to the occupants of St Mary's Church Grave Yard, developing a schools pack to compliment the key stage one curriculum, developing a website and sharing the histories through an exhibition which will include a scale model of the churchyard in 1900. Lots of local groups and individuals will be adding information to bring the project together.

Phil said volunteers are needed who will look at the graveyard and take the information from graves/gravestones within the dates above and try to expand the information. Paddy Jewry is the volunteer co-ordinator, so please see Paddy if you are interested in helping. There will be exhibitions in the church and in the library and possibly the museum, this is a 2 year project. Phil also said there will be a website, plus there is a facebook page 'cowtownstmarys.'

## 10 **Brixham Bay Walks**

Wendy Wilkinson from Healthy Lifestyles, Torbay & South Devon NHS Foundation Trust was invited to join us for this item but sent her apologies as she was unwell.

Alasdair said there has been an ad hoc walks programme for FoBL members usually on a Sunday mostly in the Torbay area. Formerly known as 'bay walks' these have been happening all over the country and they are of different lengths depending on peoples abilities, usually lasting for an hour.

The funding has been pulled completely on bay walks Alasdair said. Wendy though had advised that she felt if FoBL were prepared to take over as the umbrella organisation we could run the walks programme without any cost to us on a Monday and Tuesday led by an experienced leader of which we have 3. Joy and Sharon run the Tuesday walk and they would be happy to continue. We are insured for these walks Phil said in response to a question from a member.

The Saturday progressive walks are longer and they will continue with Torbay Ramblers which costs £7 per annum to join, please check their website for more information  
<http://torbayramblingclub.org.uk>

This proposal was unanimously agreed by all present. No one will not need to be a paid up FoBL to attend for the walks Alasdair advised, and Phil will keep a register of walkers as required.

Alasdair asked if there were any other questions from the floor about any preceding matter from the agenda - there were none.

## 11 **Election of Officers for the coming year** (No nominations received prior to meeting)

Alasdair advised he would not be standing as Chairman for another year and asked for nominations from the floor, but there were none. Alasdair then said that all other current committee members were prepared to re-stand. They therefore as a consequence retained their seats for a further year.

Chair	:	Vacant
Secretary	:	Alison Lodge
Treasurer	:	Eunice Dodd.
Membership Secretary	:	Andrew John
Volunteer Co-ordinator	:	Paddy Jewry
Project Manager	:	Phil Trayhorn
Events Organiser	:	Julian Fisher
Advisor to the Committee	:	Rosie Corby library Manager

Alasdair thanked everyone for attending. The members gave a unanimous vote of thanks to the Officers for their successes and work over the past year.

The meeting closed at 7.15pm

Immediately following the AGM local historian and President of Brixham Heritage Museum John Risdon gave a most interesting illustrated talk, entitled 'My Great Atlantic Adventure'

John was thanked on behalf of the committee and membership of FoBL for a fascinating slide show and talk.

Date and time of next meeting: To be arranged.

Alison Lodge  
Secretary  
11<sup>th</sup> July 2017