

# Friends of Brixham Library

Based at Brixham Library  
Market Street  
Brixham  
TQ5 8EU  
01803 853870

## Exhibition Agreement *To all exhibitors using The Ledge for a show of work*

- The exhibitor understands and agrees that all entries are submitted at the owner's risk. Exhibitors must carry their own insurance cover for loss or damage to their work.
- It is the exhibitors' responsibility to set up their artwork. The exhibitor must also have public liability insurance.  
*NB: Individuals may be able to obtain suitable insurance cover via their household insurance.*
- Evidence of insurance should be produced for the FoBL and a copy retained with this agreement.
- The exhibitor must ensure the display resources are left in good condition or replace/repair any damage. (The space is 4.35 by 2.4 metres and has adjustable wall hangings, wooden blocks and easels for display)
- Neither the Friends of Brixham Library, nor Torbay Council, will assume responsibility for loss or damage arising directly or indirectly to art work, no matter how sustained.
- The exhibitor shall indemnify and hold the Friends of Brixham Library and Torbay Council elected and appointed officers, agents, employees, and representatives harmless from any and all claims, costs, and liabilities for any personal injury, death, or property damage which is the result of the handling and showing of artwork at Brixham Library.
- To use the Ledge there will be a charge of £25 per month to artists and suggested £10 donation to FoBL funds from other community/charitable bodies for a 1-2 week show to be arranged when there are no prior bookings. Cash or cheques are accepted; please make cheques payable to *The Friends of Brixham Library*.
- The exhibitor also agrees to give 10% of sales to the Friends of Brixham Library.
- The sale of work is the artist's responsibility.
- To apply, submit the application form on page 2 along with two electronic images of your work to [Brixham.Library@torbay.gov.uk](mailto:Brixham.Library@torbay.gov.uk) Insurance documentation and the booking payment will be required immediately if you are accepted. There are no closing dates and a response will be given within 4 weeks.
- Please provide sufficient details on the application form for a press release plus an appropriate picture of yourself with your work. This will also be placed on our website ([www.friendsofbrixhamlibrary.org](http://www.friendsofbrixhamlibrary.org)) and other social media pages.

*By signing below I acknowledge and agree to the terms of this Exhibition Agreement.*

Exhibitors signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Received by FOBL. Officer signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Friends of Brixham Library

Date: \_\_\_\_\_

## Application form to exhibit at Brixham Library

Artists Name:

Contact address:

Phone number:

Email:

Website:



Please give a summary of your working practice: (no more than 200 words – per artist if a group)

Please give any specific details of work you would plan for this exhibition  
(Please include whether you would be exhibiting 2d / 3d or both)

Are there any dates we should avoid offering you, or times of the year you would prefer?

*Don't forget to include electronic examples of your work and a picture of yourself with your work (this can be when the exhibition is on The Ledge)*